

ANNUAL GENERAL MEETING – 2020/21

Minutes

The Annual General Meeting of Falkirk Lawn Tennis Club (FLTC) was held on Thursday 3rd December at 7.00pm on the Zoom platform.

1. Apologies, Attendees and previous Minutes.
 - a. Apologies received: Teresa Bryant, Rob Ainsley, Bob Wilkie
 - b. Attendees:
 - CM – Colin Marshall
 - GL – Graeme Laurenson
 - JF – Jim Ferrier
 - DG – David Goldie
 - RS – Robbie Sinclair
 - PG – Paula Goldie
 - MC – Margaret Christie
 - RA – Rob Ainsley
 - BW – Bob Wilkie
 - TG – Tim Goldie
 - AH – Allan Hendry
 - AG – Alan Glass
 - AMcG – Alan McGillivray
 - BF – Brian Ferrier
 - AJ – Allan Johnston
 - KW – Kenny Wilson
 - MC2 – Mark Christie
 - c. Approved Minutes from 2019
2. Office bearers & Committee election
 - a. Committee members
 - i. President - CM
 - ii. Secretary – GL resigned – AG elected – see below (2b)
 - iii. Treasurer - JF
 - iv. Auditor – BW
 - v. Coaching – DG
 - vi. Membership – RS
 - vii. Ladies Representative – PG
 - viii. Welfare Officer – MC

- ix. General Committee – AH
- x. Head coach – see below (2c)
- b. Resignations – GL has resigned from the post of Secretary and Alan Glass (AG) was popularly proposed and seconded and was duly elected to the post with immediate effect. GL has offered to help as needed to ensure a smooth transition for AG.
- c. It is confirmed we have no elected Head Coach as no one has attained Level 3 status as yet. This may become an issue with our LTA registration which will be completed by GL/AG and they will discuss further.

3. President's comments

- a. Reflections on 2020 – CM reflected on this strange year, not just for the Club, but in everyone's lives, how we've missed our League play and Championships, but remarked on how the ongoing good nature of the members and great atmosphere in the Club has kept up spirits.
- b. He offered thanks to GL for his work as Secretary, and over the 5 years how we've successfully transferred onto the Clubspark digital platform. JF for his excellent work as Treasurer. DG for the solid management of the Coaching and RS For his efforts introducing new members and being the key-master. Also to PG for superb focus on the juniors and ladies and AH for committee, social media and coaching help. Thanks also to BW for great work on the auditing of the accounts and to MC for her efforts as Welfare Officer and the great work and effort she put in to organise and run the Box Leagues and Davis Cup events which have been very well received. Finally to the coaches TM & MC2 for continuing their hard work with the junior members who we are now regularly seeing moving into the adult arena with great potential and to RA for additional help with the other league events.
- c. Thoughts on 2021 and beyond – Looking forward to the prospect of Central Leagues in 2021 along with other competitive play.

4. Secretary's report

- a. Clubspark
 - i. All memberships are going through the website – most now paying BACS which is saving us the transaction fees but has a heavy onus on JF to reconcile payments.
 - ii. All coaching paid for through the FLTC website – works well and hugely cuts administration.
 - iii. LTA Registration to be completed by 16th dec – AG to assist.
- b. Membership fees for 2020:

There was much discussion including comparisons with other Clubs and facilities. There was also a suggestion from BF to create a cash incentive to get early payments but the decision was that because 'in the end everyone pays', that outweighed the loss of a discount/refund. There was also suggestion of a 'County' membership – it was agreed that this was not necessary and that any reduced fee applications could be assessed individually. Finally the following fees were voted as accepted..

- | | | |
|---------------------|-----------|--------------------|
| i. Senior | £__164__ | (£164)(£154)(£140) |
| ii. 17 & Under | £__87__ | (£87) (£82)(£75) |
| iii. 14 & Under | £__55__ | (£55) (£50)(£50) |
| iv. 12 & Under | £__25__ | (£25) (£22) |
| v. Tots | £__FREE__ | (FREE) |
| vi. Students | £__87__ | (£125)(£115)(£105) |
| vii. Retired / O'60 | £__125__ | (£125)(£115)(£105) |
- c. Change on last year: GL wanted to show the membership that the Club was happy to freeze memberships due this having been a difficult year. The Student category was created to allow more favourable rates.
 - d. Notes:
 - i. Family membership: This is very complex and quite limiting and whilst still in force, GL recommended any 'family' type applications should be dealt with on a case by case basis. There is no 'family' type membership in Clubspark that works for this as each member of the family needs to be added separately anyway.
 - ii. Included in the above is payment per member to Tennis Scotland.
 - e. Wimbledon ballot – Hopefully next year.
 - f. Coaching – Happy to see this is running smoothly and that the general feedback form parents is excellent.
 - g. Refunds for cancelled sessions via DG/GL – Refunds are to be made at the end of the blocks, reducing the volume of transactions required. GL will assist AG in understanding the refund methods.
 - h. Constitution amendments – JF confirmed these were agreed during the year and will distribute a copy.
 - i. Winter readiness clubhouse & courts – heating system still disabled and portable heaters are still available. As the clubhouse door seems to be generally left open there is little need at the moment.
 - j. Keys – available through RS.
 - k. First Aid – box in marked cupboard – anyone using it MUST advise what has been used to allow replacements to be purchased.

5. Treasurer's report

- a. Summary of 2019/2020 annual audit – Separate doc.
- b. Final snagging and maintenance report on Tennis Court Refurbishment Contract monies (existing & future) + LTA loan + Sinking fund – JF stated money is retained due to incomplete snagging and therefore no completion certificate and therefore no final release of loan money from LTA – This has not changed since last year. Hopefully AG will be able to offer input to get the situation resolved.
- c. Court Maintenance – JF to assess following resolution of above.
- d. Fence refurbishment – done to satisfaction.
- e. Report on electricity usage – remains down from previous years due to the altered heating arrangements.
- f. Money received from Falkirk Council– GL will create an online poll to ask members to vote on how to prioritise this money and the committee will act accordingly.

6. Coaching update

- a. Arrangements for 2021-as 2020 – DG reported we have 36 enrolled juniors and that Saturday AM classes have been extended.
- b. Financial update – as per Audit report.
- c. Summer camp – became Autumn camp and was very well received.
- d. AMcG commented as a parent that juniors moving into the adult play were lacking in some required skills e.g. serving and volleys and GL suggested that additional specialised sessions could be set up for focussing techniques for small groups.

7. Team Captains for 2021??

2020 list

- | | |
|--|----|
| a. Gents Doubles 1 st | RA |
| b. Gents Doubles 2 nd | RM |
| c. Gents Doubles 3 rd | GL |
| d. Gents Doubles 4 th | JF |
| e. Gents Doubles 5 th | AG |
| f. Ladies Doubles 1 st | TB |
| g. Ladies Doubles 2 nd | ME |
| h. Ladies O45's | PG |
| i. O55's | BM |
| j. Gillespie Cup | RA |
| k. Autumn League | RA |
| l. U16 Boys/Girls | PG |
| m. U12 Boys/Girls | PG |
| n. NOTE: List unchanged – awaiting TCS info. | |

8. Ladies Membership

- a. PG – Reported that the Ladies membership continues to grow and predicts 2 stronger ladies teams with plenty of juniors also coming through.

9. Tots & Parents

- a. Rob Herriott – Hopefully next Spring.

10. Club Championships

- a. Hopefully next year.

11. Social Media – TG / AH / MC – MC take action to get more posts on Facebook and Twitter.

12. A.O.C.B

- a. BF - That membership fees for 2021 remain at the same level as for 2020 to recognize the difficult year all members have had to go through and further if members fully pay their fees by the 28th February 2021 there annual membership fee for 2021 will be reduced by £20.00. – This was discussed within the Fees.

- b. JF – Proposed a review of 1:1 coaching payments to the Club. This was an emotive discussion with comments that on one side, the Club wasn't getting any revenue from this and on the other side that the coaches have encouraged many new members, they are providing their own kit for use and that the amount being very small would not outweigh the admin and policing of it. After lengthy discussion – no official review was made and no resolution was agreed.

Final word from GL as outgoing Secretary. Having morphed into this role following the great AGibson(snr) .. as being able to get the Club onto the digital platforms with all the associated apps etc. I'm both sad to leave the post but happy to look at the positive state the Club is in and happy to pass on to the very capable AG. It's been great to see the new courts constructed among lots of other improvements – and I'll always be proud to have been part of FLTC. Thanks to CM, JF and the committee and all the members for making my time eventful and busy. I have heavier work commitments which are restricting my time spent playing my favourite sport and it's therefore time to hand over the duties. I'll continue to support AG and the Club over the years to come as we hopefully step out of Lockdown life.

Thanks for the opportunity

Graeme Laurenson
Hon Secretary
(drops the mic)

The AGM ended at 9:00pm

Initials used:

CM – Colin Marshall
GL – Graeme Laurenson
JF – Jim Ferrier
DG – David Goldie
RS – Robbie Sinclair
PG – Paula Goldie
MC – Margaret Christie
RA – Rob Ainsley
BW – Bob Wilkie
TG – Tim Goldie
AG(jnr) – Allen Gibson
AH – Allan Hendry
RH – Rob Herriot
BM – Brian Marshall
AG – Alan Glass
RM – Ross Marshall
TB – Teresa Bryant
ME – Mary Elliott
AMcG – Alan McGillivray
BF – Brian Ferrier
AJ – Allan Johnston