

I wish to **APPLY** for membership

or to **RENEW** membership

First Names:		Surname:	
*Gender: Male <input type="checkbox"/>	Female <input type="checkbox"/>	Birth Date: ____/____/____	Member Type: (see next page)
Address & Postcode:			
Contact Number:		Email:	

Family members included in membership				
Name	M/F	Birth Date	Mobile Phone	Member Type
		____/____/____		
		____/____/____		
		____/____/____		

MEMBERSHIP FEES includes affiliation fee to Tennis Scotland

HOW TO PAY ONLINE:

1. Transfer Payment online to:

Bank: Bank of Scotland
Account Number: 00357370

Reference : enter your name
Sort Code: 80 - 06 - 74

Please use member name as a reference.

2. Confirm payment by email to: robbie.sinclair@hotmail.co.uk with members name(s)

3. Post / hand deliver completed membership form to Robbie Sinclair

By Post: Please make **cheques** payable to: Falkirk Lawn Tennis Club

Post payment with this form to: Robbie Sinclair, c/o FLTC, ARDENLEA, REDDING ROAD, BRIGHTONS FK2 0HG .. Tel: 01324 713000

DECLARATION I have read and I consent to the Membership Declaration

Signature: _____ Date: ____/____/____

UNDER 16 YRS, parent, guardian, caregiver consent and EMERGENCY CONTACT

I am the parent/guardian/caregiver of the applicant who is under 16 years of age. I have read and understood this application form and the applicant's Membership Declaration . I understand the application form and the Declaration and I consent to the applicant's application for membership on the basis set out in the form and Declaration. The applicant has agreed to follow the Club's **Code of Conduct**

Photography and Filming of Children (see paragraph 8). Tick if you **do not** agree to any photographs being taken.

Name:	Relationship:
Phones: Home:	Work:
Mobile:	
Email:	
Signature:	Date: ____/____/____

CLUB USE ONLY

Accepted/Rejected by Club	Signature: _____	Date: ____/____/____
Receipt No:	Key No: _____	Database Updated: <input type="checkbox"/>

MEMBERSHIP TYPES and FEES				
Member Type	Fee	Qty	Total	Description
Senior	£135.00			Adult age over 18 full member
17 & Under	£70.00			Age 17 & Under
12 & Under	£50.00			Age 12 & Under
Over 60	£100.00			Over 60 membership
Student	£100.00			Students any age in full time education
Family				When both parents or the only parent in a one parent household is a member, 17 & Under / 12 & Under shall be charged half the normal rate.
Key	£5.00			Optional - Access to gate and Clubhouse
Total Due:				

MEMBERSHIP DECLARATION	
1	Accuracy: The details set out in the Application for Membership Form are true and correct. If they change I acknowledge that I am required to notify my Club of the changes, in writing, as soon as possible after they occur.
2	Bound by Rules: I will be bound by the constitutions, regulations, policies, manuals, guidelines and reasonable directions of the Club, Tennis Scotland which my Club is a member of and the Lawn Tennis Association (LTA).
3	Accept Risk of Tennis: I have voluntarily accepted and assumed the inherent risk of danger and injury in tennis.
4	No liability: I will not hold my Club, Tennis Scotland, the LTA or their respective officers responsible or any claims, losses and expenses and costs (including legal costs) which may arise from or in connection with my membership and/or participation in any activity authorised or recognised by my Club, Tennis Scotland or the LTA except in the case of gross negligence or a
5	Indemnity: I indemnify my Club, Tennis Scotland and the LTA from all claims, losses and expenses (including legal costs) suffered or incurred at any time as a result of, or resulting directly or indirectly from, my failure to observe the constitutions, regulations, policies, manuals, guidelines and reasonable directions of my Club, Tennis Scotland and the LTA respectively.
6	Medical Declaration: I am medically and physically fit and do not suffer from any injury, disease or condition, either physical or mental, that would affect my ability to safely participate in any authorised or recognised activities of my Club, Tennis Scotland or the LTA. If I am unsure about this declaration, or suffer from such a condition I have either listed it on the application
7	Privacy: I agree that my Club, can collect, hold, use and disclose my personal information on the Application for Membership Form (and any updated or additional personal information my Club obtains from me whilst a member including any photo or other record of my image) for the purposes of: <ul style="list-style-type: none"> a. Processing my application for membership including notifying Tennis Scotland of the information on the Application for Membership Form. b. Publishing any of my tennis results in my Club, the Regional Centre's and/or Tennis NZ newsletters and on their websites; c. Selecting and naming publicly players, officials and teams to represent the Club, the Regional Centre and Tennis NZ at tennis events; d. Enabling my Club, Tennis Scotland and the LTA to comply with any statute, regulation, by-law or other regulatory instrument that requires collection or disclosure of my personal information; and e. Any other purpose I agree to in writing.
8	Photography and Filming of Children: From time to time the Club may make use of photographs for the club website. If I agree, applicants may be involved in publicity (photographs) surrounding the promotion of the Club. Any photographs used by the Club will follow LTA guidelines and will not name the child unless I give my express consent for a particular event or
9	Use, Security and Access: I understand that my personal information will only be used for the purposes listed in paragraph 7 and that: <ul style="list-style-type: none"> a. My personal information will be held securely. b. I will have access to my personal information. c. My personal information will be corrected upon request.
10	Continued Membership: I understand that upon payment of my membership fee/s, I will become a member of my Club and that by paying such fee/s by the due date/s, I will continue to be a member of my Club, unless I resign or my membership is terminated.
Copies of the constitutions, regulations, policies, manuals and guidelines of the Club can be found in the Clubhouse or by contacting the Club Secretary, Alan Gibson or online at www.fakirk.ttc.com	

Falkirk Lawn Tennis Club

Members Code of Conduct / Fair Play Policy

It is the policy of FALKIRK LAWN TENNIS CLUB to ensure that all participants, volunteers, coaches and parents promote fair play at all times. Players are encouraged to be 'good sports' and to co-operate with and respect their team mates, coaches and officials at all times. The aim is for all players to enjoy the game, improve their skills and have FUN.

CODE OF CONDUCT

All members are asked to abide by the following rules at all times:

Co-operate fully, respecting all requests and decisions made by the coaches, helpers, officials and administrators

Be on time for training sessions, matches and competitions

Players must control their tempers and avoid behaviour which may inconvenience or upset others

Treat opponents and team mates with respect at all times (on and off the court)

Be considerate to others and work as a team

Accept success and failure in a noble/ selfless way

Do not purchase or consume alcohol, tobacco products, solvents, illegal drugs of any kind or purchase dangerous articles, for example, knives whilst representing the club or on the club premises

Do not participate in any club activity whilst under the influence of alcohol or drugs. Members shall not promote, give or sell any drugs to another member whilst participating on the club premises or participating in any club activity

Take care of all property belonging to the club or any club member

Junior Members - Do not leave sessions without permission of the person in charge

Be responsible for caring for your own equipment, clothing and property

Falkirk Lawn Tennis Club

Code of Practice for parents and guardians

Falkirk Lawn Tennis Club is fully committed to safeguarding and promoting the wellbeing of all its members.

The club believes that it is important that members, coaches, administrators and parents/guardians associated with the club should, at all times, show respect and understanding for the safety and welfare of others.

Therefore, members are encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the club with:

Alan Gibson
Secretary

As a member of Falkirk Lawn Tennis Club you are expected to abide by the following code of practice:

- Encourage your child to learn the rules of tennis and play within them.
- Discourage unfair play and arguing with officials.
- Help your child to recognise good performance, not just results.
- Never force your child to take part in sport.
- Set a good example by recognising fair play and applauding the good performances of all.
- Never punish or belittle a child for losing or making mistakes.
- Publicly accept judgements made by officials.
- Support your child's involvement and help them to enjoy their sport.
- Use correct and proper language at all times.
- Allow your child to play in the Mini Tennis colour stage that is appropriate to them. This will ensure they enjoy playing the game, develop their skills and gain confidence.
- Purchase balls and rackets that match the stage your child is in.
- Be patient. Steady progression is unusual in children; peaks and plateaus are common.
- Your first question following any match should be: "Did you enjoy it?" not "Did you win?"
- At no stage should you communicate with your child or interfere with the on-court helpers and referees during a match – just enjoy the game and let officials take care of the rules!

Falkirk Lawn Tennis Club

Code of Practice for young people

Falkirk Lawn Tennis Club is fully committed to safeguarding and promoting the wellbeing of all its members.

The club believes that it is important that members, coaches, administrators and parents/guardians associated with the club should, at all times, show respect and understanding for the safety and welfare of others.

Therefore, members are encouraged to be open at all times and to share any concerns or complaints that they may have about any aspect of the club with:

Alan Gibson
Secretary

As a junior member of Falkirk Lawn Tennis Club you should abide by the following code of practice:

- All members must play within the rules and respect officials and their decisions.
- All members must respect the rights, dignity and worth of all participants regardless of age, gender, ability, race, cultural background, religious beliefs or sexual identity.
- Members should keep to agreed timings for training and competitions, or inform their coach or team manager if they are going to be late.
- Members must wear suitable kit for training and match sessions, as agreed with the coach.
- Members must pay any fees for training or events promptly.
- Junior members are not allowed to smoke on club premises or whilst representing the club at competitions.
- Junior members are not allowed to consume alcohol or drugs of any kind on the club premises or whilst representing the club.

Falkirk Lawn Tennis Club Policy Statements, Code of Practices, Forms and Guidelines

- 1) Members Code of Conduct / Fair Play Policy
- 2) Valuing Volunteers Policy
- 3) Volunteer Agreement Form
- 4) Code of Practice for Club Officials and Volunteers
- 5) Job Description – Chair
- 6) Job Description – Vice Chair
- 7) Job Description – Treasurer
- 8) Job Description – Publicity Officer
- 9) Job Description – Secretary
- 10) Job Description – Club Helper
- 11) Job Description – Child & Vulnerable Adult Protection Officer
- 12) Equity Policy Statement
- 13) Complaints Policy
- 14) Feedback Policy
- 15) Child Protection Policy
- 16) Photography & Filming of Children Policy
- 17) Consent Form – photography & filming
- 18) Code of Practice for working with young people
- 19) Code of Practice for parents and guardians
- 20) Code of Practice for young people
- 21) Job Description – Head Coach
- 22) Guidelines for dealing with an incident / accident
- 23) Health & Safety Policy Statement
- 24) Incident / Accident Report Form
- 25) First Aid Kit Contents
- 26) Risk Assessment Policy
- 27) Risk Assessment Form